

HYATTS MIDDLE SCHOOL PTO BOARD MEETING MINUTES

March 5, 2008

Board Members Present: Carol Rencheck, Tricia Lallo, Janene Metzger, Barbara O'Neal, Becky Perorazio, Kathy Arcaro, Kathy McFarland,

Guests Present: Sarah Wadhwa, Alice Dreischarf

Location of Meeting: OHMS

Meeting called to order: 1:35 PM

I. President's Report

A. Announcements

1. President Rencheck stated that Lee Cole, public liaison for Olentangy School District, wants tentative dates for the upcoming PTO meetings 2008-2009 to post on the on-line district calendar.
2. President Rencheck stated that the Olentangy PPT coordinator needs the allocated PTO funds to be sent to her.

Action item – President Rencheck to contact Lee Cole regarding upcoming tentative PTO Board Meeting dates for 2008-2009.

Action item-Treasurer O'Neal to draft a check to ACES PTO for PPT funds.

II. Secretary's Report

1. Secretary Metzger presented the February PTO minutes. No corrections were noted. Motion to approve minutes by Vice President Lallo and seconded by Assistant Treasurer Becky Perorazio.

Action item – Secretary Metzger to send approved minutes to Cindy Commyns to post on PTO website.

III. Treasurer's Report

1. Treasurer O'Neal reported that the February PTO income was \$1,015.52 and total expenses as \$39.24.

2. Treasurer O'Neal reported the following changes to the P&L:
 - a. OHMS Logowear had deposits in February that amounted to \$70.
 - b. School Store had deposits of \$324 and invoices totaling \$39.24 for February.
 - c. Library profits remaining to be spent are \$70.88
 - d. Abitibi Recycling profits share to OHMSPTO for January pick up \$7.80
3. Treasurer O'Neal stated that the actual bank balance in the OHMSPTO checking (as of 2/29/08) to be \$5,407.10 and the OHMSPTO money market savings account balance as \$10,006.03.

IV. Assistant Treasurer's Report

A. Kroger Scrip

1. Treasurer Perorazio stated Kroger Scrip had reloads of \$33,122.35. PTO earned \$993.67 and the students earned \$662.45. Kroger Scrip inventory \$75 (15 cards @ \$5 each).

B. Scrip Merchant Program

Scrip Merchant Program sold \$1360; Students earned \$27.20 and the PTO earned \$21.85. YTD earnings on both programs \$8607.12. Current scrip card inventory \$230.

C. Book Fair

Assistant Treasurer Perorazio stated that the book fair has been moved to the week of May 5, 2008. A request for volunteers to work the book fair will need to be posted in the Eagle's News and on *The Eagle Beakon*.

V. Reporter's Report

1. Reporter Arcaro stated that the Eagle Beakon Newsletter is targeted to be completed for revision by the end of March or beginning of April. The following list of announcements and requests were generated to place into the newsletter:
 - a. Book Fair Volunteers Request
 - b. PTO Board Nominees & Chairperson Request
 - c. Staff Appreciation Tea Volunteer Requests
 - d. *Into The Woods* play dates
2. Reporter Arcaro stated that she was still waiting on the paperwork from Dinner by Design owner to publish and distribute the new Scrip program.
3. Reporter Arcaro asked Principal McFarland for options for sending the PTO newsletter out to the families. It was determined that Reporter Arcaro can send the newsletter to Judy Muntean and she will send it out as a PDF attachment. Judy will continue to bold the link in hopes that families will click on it to read the document.

Action item – Reporter Arcaro to contact Lucinda at Dinner by Design to gather necessary paperwork to announce and start Scrip program.

Action item – Reporter Arcaro to send “The Eagle Beakon” as a PDF file to Judy Muntean.

VI. Principal’s Report

A. Calendar Dates

1. Principal McFarland stated information for the following dates:
 - a. March 6 is a late start.
 - b. March 6th and 12th as parent teacher conference dates.
 - c. Terra Nova testing dates.
 - d. March 20, 2008 counselors from the Olentangy High Schools will be at OHMS to complete class scheduling for incoming freshman.
 - e. Town Meeting on March 19, 2008 to discuss internet safety for children.
 - f. Principal McFarland stated that Kathy Boone, director of English department at OLHS may have the Summer Book List prepared by the Book Fair Dates.

VII. New Business

A. Staff Appreciation Breakfast & Luncheon

1. Alice Dreischarf has volunteered to be the chairperson for this event.
2. The Staff Appreciation Breakfast & Luncheon will take place on Tuesday May 6. The theme for the event will be a tea party theme.
3. Breakfast will take place between 7:15 – 7:30 AM and the luncheon will take place 10:20 – 12:30.
4. Alice requested a volunteer request go out on the Eagle News and in *The Eagle Beakon*.

B. Teacher/Staff Request

1. Two requests were turned into PTO; die cut set request from office and a request for 2 video cameras from Mr. Meta. A motion to donate \$550 in Scrip cards to Mr. Meta made by Secretary Metzger and seconded by Becky Perorazio, none opposed. PTO voted to hold off on the die cut sets until a later date.

VIII. Adjournment

Meeting adjourned at 2:55 PM.

